

REPORTS INTERPRETATION

Staff History Report

This report summarises the hours worked for a selected staff member over a selected time period and identifies: Shift hours worked and absent / Staffing area breakdown and deployments.

Staff History Report

Printed: 14/10/2011
12:31:29 PM

Staff Member: **ARENA, Regina**
Payroll Number: **101**
Date Range: **10/10/2011 - 21/10/2011**

** Staff History Analysis **

Staffing Area Breakdown

Staffing Area	Worked	Absent	Total
Clinical In Department	62:00		62:00
Shift Coordination	2:00		2:00
X-Ray	1:00		1:00
Quality Improvement	1:00		1:00
Sick		8:00	8:00
Total	66:00	8:00	74:00

Shift Breakdown

Shift	Worked	OverTime	On Call	Absent	Total
Day	40:00	8:00		8:00	48:00
Evening	18:00				18:00
Night	8:00				8:00
Total	66:00	8:00		8:00	74:00

Shift Date	Shift Name	Assigned Ward/Department	Activity	Hours	Comment	Start Time	Meal Break
20/10/2011	Thu Day	DOSA	Clinical In Department	8:00		7:00	4th
19/10/2011	Wed Day	Medical/Surgical Ward	Clinical In Department	7:00	Quality Meeting	7:00	1st
			Quality Improvement	1:00		7:00	1st
18/10/2011	Tue Day	Medical/Surgical Ward	Sick	8:00		7:00	
15/10/2011	Sat Day	Medical/Surgical Ward	Clinical In Department	6:00		7:00	2nd
			Shift Coordination	2:00		7:00	2nd
14/10/2011	Fri Evening	Medical/Surgical Ward	Clinical In Department	10:00	Check Resus and DD's	14:30	2nd
			(TOIL)	(2:00)	Sick leave relief		
13/10/2011	Thu Evening	Medical/Surgical Ward	Clinical In Department	7:00		14:30	1st
			X-Ray	1:00		14:30	1st
12/10/2011	Wed Day	Medical/Surgical Ward	Clinical In Department	16:00		7:00	2nd
			(Overtime)	(8:00)	Special		
12/10/2011	Wed Night	Medical/Surgical Ward	-----		deployed to Ortho Ward	22:45	3rd
10/10/2011	Mon Night	Medical/Surgical Ward	Clinical In Department	8:00	Night Float	22:45	1st

GLOSSARY OF TERMS

Patient Types: A classification of patients in TrendCare according to the type of nursing care required. i.e. Palliative Care, Orthopaedic, Paediatric Intensive Care, etc. The patient types determine the acuity indicators to measure acuity (hours of care required). It is important that the correct patient type is allocated to each patient so that the relevant clinical indicators are available and the correct time of care is allocated.

HANDY HINTS

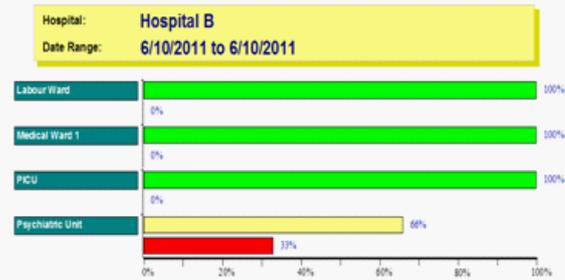
Don't forget to Right Click!!

- Allocate Staff - R click on staffing areas to view definitions
- Allocate Staff, Select Staff in Roster - R click staff member's name to view staff profile / history (limited security access)
- InPatient Shift Data - R click on patient type acronym to view patient type in full
- InPatient Shift Data - R click on patient indicators and variables to view definitions, then R click to print

USEFUL GRAPHS

Hospital Period Actualisation Compliance Graph

Printed: 7/10/2011
4:36:13 PM



This graph shows the percentage of patient actualised and never categorised for each ward in the hospital over a selected period of time.

FREQUENTLY ASKED QUESTIONS

Can TrendCare accommodate time for the administration of a controlled drug (CD) in the patient hours?

- Administration of drugs (including CDs) has always been included in TrendCare category timings.
- As patient acuity increases, more time is allocated to the patient for more complex care (including administration of CDs).
- Although administration of CDs may take time for 2 nurses, it has not been identified as a significant factor in determining the acuity category in any TrendCare timing validation studies.
- The process of CD administration timed in TrendCare acuity timings studies, has identified that the average time for administering CDs is not particularly time consuming, even considering the involvement of 2 nurses:
 - checking the dose out of the drug cabinet
 - dose preparation
 - administering to the patient
 - associated documentation
- In some wards, significant time may be spent locating the drug keys, and recruiting a colleague to check. These are process issues and are not attributable to patient acuity. Quality improvement activities aimed at reducing the amount of time taken to solve these process issues will assist both in patient outcomes (more effective pain relief), nurse workloads and ward efficiency.

Where in the world is TC?



Eiffel Tower, France

This month **TC** was snapped near the Eiffel Tower in Paris! We suspect **TC** may have snuck into someones suitcase.. ? Send in your pics and we will publish them here! Photo supplied by Nicola Cull.